



## PARENT/GUARDIAN CLASS INFORMATION

Hi there and welcome to Pavilion Dance South West (PDSW). We want you and your children to have the best experience possible whilst with us. Therefore we have clear and transparent guidelines that we would like to share with you.

### PDSW Children Class Expectations and Parameters

#### Expectations of Parents/Guardians for under 5 Classes

Our under 5 classes are for child and one parent/guardian to attend together and join in the class. Whilst the classes are to have fun and to learn new skills, we ask each parent/guardian to support the teacher by engaging their child in the activities as much as possible.

#### Expectations of Parent/Guardians for 5-9 and 10-15 Year Classes

Our 5-9, 6-9 and 10-15 year classes are a chance for your child to develop as an individual. Whilst we are happy for you to see your child into class, no parents or guardians are permitted in the class whilst lessons are in progress. Parents/guardians maybe invited in for 5 minutes at the end of the class to observe their child's progress, at the discretion of the teacher.

#### Class Numbers

The class participant numbers are set at 18 plus one parent/guardian per child for under 5 classes and 25 for all other classes except the under 16 parkour classes which is set at 20 per teacher. There is extra support at hand with two front of house (FOH) staff available. Each studio has a phone which connects straight to the FOH team should the occasion arise. Parents/guardians are welcome to sit in the foyer or the Terrace Bistro (opening times dependent) and wait for their child/children should they wish to be close by.

#### Suitability and Progression

We value the professional judgement of our teachers and staff. It is therefore down to the discretion of our teachers as to the suitability of a participant in a class. Where classes have a progression route, it is down to the discretion and professional assessment of our teachers as to the suitability of a participant's progression. PDSW reserves the right not to enrol an individual for any class if the class is considered unsuitable or unsafe for that individual.

#### Behaviour

We believe children learn best in a safe, friendly and supportive environment. In the event of disruptive or inappropriate behaviour, the following rules will apply:

- a. Verbal warning
- b. Written warning
- c. Removal from classes

PTO



## PARENT/GUARDIAN CLASS INFORMATION CONT.

### Media Consent

No photography or filming is permitted in any class. If images are to be taken for PDSW's publicity and marketing purposes, PDSW will ensure media release permission forms are completed before entering the class.

### Safeguarding Children and Vulnerable Adults

All our teachers hold a valid Criminal Record Bureau (CRB) check and/or a Disclosure Barring Service (DBS) check and these are reviewed every 3 years. Our Safeguarding Children and Vulnerable Adult's policy can be found on our website and risk assessments are available on request.

### Pick Up Permission

All children are required to remain on the premises until a parent/ guardian picks them up. If you permit your child to leave unattended, please ensure you fill out a permission form and hand it into the front of house team.

### Disclaimer

Dance classes can involve risk of personal injury. While PDSW takes all reasonable care in the conduct of its classes, it accepts no responsibility for injury caused during classes or whilst participants are at or near the venue. You are responsible for ensuring that your child is physically and mentally fit for the class and abide by the instructions and expectations of the class teacher.

PDSW reserve the right to refuse entry to any class if they see fit to do so.

If you have any questions about the classes, please do not hesitate to contact me:

email: [michaela@pdsw.org.uk](mailto:michaela@pdsw.org.uk) tel: 01202 203 630.

We hope you enjoy your time with us.

Best wishes

Michaela Shaw

Participation and Outreach Coordinator

### CHECKLIST

Please ensure you have filled out the PDSW Class Registration Form with the following sections and hand into our Front of House staff on the first day of class. If you have not received a form, our FOH team will be happy to print one for you. Alternatively you can find it on our website at [www.pdsw.org.uk/classes](http://www.pdsw.org.uk/classes)

- Health Declaration
- First Aid Consent
- Media Release Consent
- Class Pick-Up Permission